



**City of Derby
Board of Apportionment & Taxation
December 3 2011**

Pledge of Allegiance

The meeting was called to order at 11:50 a.m. by Judy Szewczyk. All rose and pledged allegiance.

Roll Call: David Anroman, James J. Butler, Anita Dugatto, Richard Dziekan, Daniel Sexton, Jeremy Bell, Jason Cronk, Carolyn Duhaime, Carlo Malerba and Judy Szewczyk.

Public Portion

No one from the public spoke.

Nominations for Chairperson

A MOTION by Mr. Sexton with a second by Mr. Butler to nominate Anita Dugatto as chairperson.

A MOTION by Ms. Duhaime with a second by Mr. Bell to nominate Judy Szewczyk as chairperson.

Roll Call: Ms. Duhaime - Judy, Mr. Bell - Judy, Mr. Anroman - Anita, Mr. Cronk - Anita, Ms. Dugatto - Anita, Mr. Butler - Anita, Mr. Dziekan - Judy, Mr. Sexton - Anita, Mr. Malerba - Anita, Ms. Szewczyk - Judy.

Judy - 4
Anita - 6

Election of New Chairperson

A MOTION by Mr. Butler with a second by Mr. Cronk to accept Anita Dugatto as the Board of Apportionment & Taxation Chairperson, all in favor, **motion carried.**

Adoption of Roberts Rules of Order

A MOTION by Mr. Malerba with a second by Mr. Butler to adopt Roberts Rules of Order, all in favor, **motion carried.**

Adoption of a Yearly Meeting Schedule - December 2011 through January 2013

December 12, 2011	July 16, 2012
January 17, 2012*	August 20, 2012
February 21, 2012*	September 17, 2012
March 19, 2012	October 15, 2012
April 16, 2012	November 19, 2012
May 21, 2012	December 17, 2012
June 18, 2012	January 22, 2013*

Derby Board of Apportionment & Taxation meet the 3rd Monday of each month unless otherwise indicated (*). All meetings are scheduled for 7 PM in the Aldermanic Chambers in Derby City Hall at 1 Elizabeth Street.

A MOTION by Mr. Butler with a second by Mr. Sexton to adopt the calendar.....discussion, Mr. Malerba has a friendly amendment; he would like to move the December 12, 2011 meeting to the 19th, Mr. Butler and Mr. Sexton agree with the friendly amendment, all in favor, **motion carried.**

The newly adopted schedule of meetings is as follows:

December 19, 2011	July 16, 2012
January 17, 2012*	August 20, 2012
February 21, 2012*	September 17, 2012
March 19, 2012	October 15, 2012
April 16, 2012	November 19, 2012
May 21, 2012	December 17, 2012
June 18, 2012	January 22, 2013*

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Adjourn

A MOTION at by with a second by to adjourn, all in favor, **motion carried.**

Respectfully Submitted,

*Denise Cesaroni
Recording Secretary*