

# DERBY DAY 2010

Saturday, June 26

10AM – 5PM

The City of Derby would like to invite you to participate in our 13<sup>th</sup> Annual Derby Day. With your help, we hope to continue to be a major event in the Naugatuck Valley. The festival will include live music and entertainment as well as many talented crafters from across the region. There will be plenty of great food, the Derby duck race down the river, the Derby Dash race, Games and much more...

## SET UP

Spaces will measure 10 X 12 feet

Vendors are responsible for tables, chairs, tents and all display materials. The majority of the spaces will be on the streets, so plan accordingly.

Set up is from 6am to 9:30am. Vehicles cannot remain on the grounds and must be moved to the city garage upon unloading. Food vendors as well as other specialty set ups must arrive before 7am. If you arrive afterwards, it will be at the discretion of the Committee if you will still be allowed to set up. Space assignments will be at the discretion of the committee. They will be assigned to you upon check in on June 26.

This is an open show and we will not limit the amount of similar vendors, but will do our best to space them accordingly.

Because of the crowds of people, no packing up is allowed before 5pm closing. By doing so, you will not be invited back.

Your booth and surrounding area are to be left in the clean condition they were upon your arrival

## FEES

Crafter spaces are \$60 if postmarked by the early bird date of May 16<sup>th</sup>. Payments received after that date will be \$70

You must supply us with a copy of your Connecticut Sales Tax Permit with your application. For any questions, their office can be reached at (860) 566-8178

Food vendors fees are \$100 by May 15<sup>th</sup> and \$110 after that date.

You must supply us with a certificate of insurance and health related permits

Required by the Derby Department of Health at (203) 881-3255

All fees are nonrefundable. Your cancelled check is your confirmation.

## PUBLICITY

Extensive advertising is already underway. It includes, but will not be limited to magazines, newspapers, telemedia, radio, banners, signs and flyers.

We are asking Mother Nature for a beautiful, sunny day, as the festival is rain or shine.

There is no admission charged to any of the venues of the day.

**DERBY DAYS REGISTRATION**  
Saturday June 26, 2010

NAME \_\_\_\_\_  
BUSINESS NAME \_\_\_\_\_  
STREET ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
HOME PHONE \_\_\_\_\_ ALT. PHONE \_\_\_\_\_  
EMAIL \_\_\_\_\_  
CT.SALES TAX# \_\_\_\_\_

Type of business (please circle) HANDMADE, RESALE, SERVICE, FOOD,  
OTHER  
DETAILED DESCRIPTION \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Enclosed is my check made out to "Derby Cultural Commission"  
For \_\_\_\_\_ 10 X 12 Spaces @ \$ \_\_\_\_\_  
Total Submitted \$ \_\_\_\_\_

Please attach a copy of your resale tax certificate and, if applicable, your  
Certificate of Insurance. Returned checks will access a \$ 25 bank fee.

Mail applications to: Derby Cultural Commission  
1 Elizabeth Street  
Derby, Ct 06418

For any questions, contact either:  
Marcia (203) 733-6560 or [cryours87@yahoo.com](mailto:cryours87@yahoo.com)  
Or Rich (203) 906-4343 or [STUDIOCHID@sbcglobal.net](mailto:STUDIOCHID@sbcglobal.net)

I \_\_\_\_\_-, have agreed to rent a display area as part of Derby Day 2008  
For the sum of \$ \_\_\_\_\_, and in consideration thereof, agrees to indemnify &  
Hold harmless The City of Derby, Inc., Derby Chamber of Commerce and any  
Other unnamed sponsor, from all accidents, damages, claims, liabilities or  
Judgements arising from the undersigned's activities engaged during Derby  
Days.  
These are to include, but are not limited to, attorney's fees incurred in the defense  
Of an action against the Derby Days Committee, medical expenses or other  
causes against The City of Derby, Derby Chamber of Commerce or any other  
Unnamed sponsor.

Name \_\_\_\_\_ Date \_\_\_\_\_ Date  
rcvd. \_\_\_\_\_ Check # \_\_\_\_\_ Amount \$ \_\_\_\_\_ Space  
# \_\_\_\_\_